

## Online record

While waiting to receive the diploma attesting to the successful completion of the DVS from the *ministère de l'Éducation*, students will have access to their online record (transcript) **two (2) to three (3) weeks after completing the internship**, that is the time required for the processing of the verdict sheet for module 10 in Mirabel (until the processing is completed, an error message will be displayed). Here are the steps to follow:

1° Go to the website [www.education.gouv.qc.ca/en/](http://www.education.gouv.qc.ca/en/).

2° Click on **Online Services** on the right.



3° At the bottom of the **Online Services** page, select **Online academic record**.

### Online Services

#### For the citizen

**Important notice**

If you receive an error message indicating that the information you provided does not allow you to be properly identified, make sure that the information you enter is the same as that shown on your birth certificate (issued by the Directeur de l'état civil) or another official document (e.g. your passport).

**The system cannot properly identify you if you do not write your or your parents' full names.**

You must provide your personal email address, not your parents' or school's.

If you make three failed attempts when logging in to your Online academic record, the system will block your access for a few hours. You must therefore try again later.

**Please note that you, the student, are the only person authorized to make changes to your Online academic record.**

- [Online academic record](#)
- [My Student Financial Assistance File](#)
- [Obtaining or changing a permanent code](#)

4° On the **Log in to online services** page, if you have already created an account, enter the information requested to login. If you don't have an account, select **Create an account** at the bottom of the page.

### Log in to online services

Online services are available to students who have taken secondary school, adult general education or vocational training courses since the 2018-2019 school year.  
Please note that marks for higher education (college and university) are not included and that the online services do not cover those educational levels.

Email address

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Password

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[Log in](#)

[+ Create an account](#) [? Forgot your password?](#)

5° On the **Create an account** page, have your permanent code and your 7-digit file number indicated on your student card, enter all the information requested and click on **Submit**.

### Create an account

Please note that only one account can be created for each email address and permanent code. If you are a parent and you used your child's permanent code, your child will not be able to create their own account. As the account holder, the student is the only person authorized to make changes to the account.

#### Identification information

Email address \*

Confirm email address \*

① First name \*

① Last name \*

Date of birth \*

① Parent's first name \*

① Parent's last name \*

#### Student status information

① Permanent code \*

① Student file number \*

#### Security

① Password \*

Confirm password \*

The Ministère de l'Éducation uses your email address to enable you to access certification data pertaining to you held by the Ministère. Your email address serves as your username and cannot be modified.

The Ministère will send a message to this address:

- when you create an account
- when you reset your password, if need be
- to let you know that new information has been added to your file

The information you provide when creating your account is used only to verify your identity and to access information pertaining to you, so that we can respond adequately to your request. If you do not provide this information, or if it is incomplete or inaccurate, you will not be able to access your certification information online.

Only authorized staff members or representatives of the Ministère will have access to your personal information. You can view your personal information or request that it be corrected in accordance within the established legal parameters.

[Submit](#)

[? Log in](#) [? Forgot your password?](#)